

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
OF FOX METRO WATER RECLAMATION DISTRICT
HELD WEDNESDAY DECEMBER 20, 2017**

The Board of Trustees met in a regular monthly meeting at 9:30 A.M. in the offices of the District at the Water Pollution Control Plant on Wednesday, December 20, 2017. Present were, Trustee Judith S. Sotir, Trustee Michael C. Funkey, Trustee Childress, Trustee Albert E. Heriaud, and Trustee David Krahn. Also present were Attorney Gregg Ingemunson, Manager Thomas F. Muth, District Engineer Philippe Moreau, John Frerich from Walter E. Deuchler & Associates, Controller Jimmie Delgado, Human Resources Coordinator Patrick Divine, Operations Supervisor Joel Ilseman, Plant Manager Matt Woodin, and Norma Rodriguez.

10163 The bills were presented and read. It was moved by Trustee Funkey that the bills be allowed as read, ratify and approve the checks drawn during the month of November, 2017 in the amount of \$7,118,919.09. Motion was seconded by Trustee Childress put to vote and unanimously carried that the bills be paid as presented.


10164 It was moved by Trustee Funkey seconded by Trustee Childress, put to vote and unanimously carried that the Treasurer's Report for November 30, 2017 be approved as submitted.

10165 It was moved by Trustee Funkey, seconded by Trustee Childress, put to vote and unanimously carried that the minutes of the November 15, 2017 Regular Board Meeting be approved as written. Each of the Trustees having received and read copies of said minutes before the meeting.

10166 With no other Public Comments, it was moved by Trustee Funkey, seconded by Trustee Childress, put to vote and unanimously carried that the Regular Board Meeting be temporarily adjourned for the Committee of Local improvements.

The Regular Board Meeting adjourned at 9:35 A.M.

Manager Muth addressed the Board with the Committee of Local Improvements to discuss construction updates and the District's 2018 Goals. He gave a presentation illustrating photographs of the various construction projects and described in detail the progress of each project. The construction projects included Building B3, Building F1 the Aeration Tank, Building L1 GBT building, Building W Well Building and D3 Clarifier Rehabilitation.



Manager Muth also updated the Board regarding the streambank stabilization at effluent Discharge point that suffered severe erosion after the October storms. He showed the Board photographs of before and after the emergency repairs and explained in detail the process. He believes the erosion has been stabilized and thanked Deuchler's staff for their input and River City Construction for performing the work.

In the next item in the Committee of Local Improvements, Manager Muth reviewed with the Board the 2018 District's Goals.

Plant Goals

- Meet or Exceed all NPDES Permit Requirements
- Work Toward an Accident Free Workforce
- Determine Testing Frequency and Requirements for South Plant
- Develop a Startup/Outline for South Plant
- Optimize Efficiency in Aeration Tanks
- Work with Deuchler to complete Master Plan
- Continue with Green Initiatives

Administrative Goals

- Update Grease Ordinance #784
- Revise the Safety Manual
- Update the Policy Manual
- Convert VPN to AVPN over fiber optic MPLS Network to Field Offices
- Update Sewer Use Ordinance
- Implement Public Relations Endeavors

At 10:00 A.M., Manager Muth opened and read aloud bids for 2017/2018 CIPP Sewer Lining Project as follows: Visu Sewer of Illinois – Total Bid \$2,981,126.00; Insituform Technologies – Total Bid \$2,118,394.90; Michaels Corporation - Total Bid \$1,947,267.50; The Engineer's estimate for this project was \$2,600,000.00; It was moved by Trustee Funkey, seconded by Trustee Heriaud, put to vote and unanimously carried that the low bid of Michaels Corporation, be accepted for \$1,947,267.50 and the bid of Insituform Technologies for \$2,118,394.90 be held pending specification review by Fox Metro Water Reclamation District and Walter E. Deuchler Engineering Staff.

Manager Muth continued with the Committee of Local Improvements and finished reviewing the District's 2018 Goals.

Strategic Goals

- Finalize South Plant
- Continue Succession Planning

- Work with Agencies and Groups to Improve the Environment

Trustee Childress asked if the District had a Disaster Recovery Plan. Manager Muth said the District has different plans for different scenarios. Discussion ensued.

10168

With no other matters to come before the Committee of Local Improvements, it was moved by Trustee Funkey, seconded by Trustee Heriaud, put to vote and unanimously carried that the Regular Board Meeting reconvene.

The Regular Board Meeting reconvened at 10:23 A.M.

At this time, Trustee Sotir congratulated all of Fox Metro employees that celebrated birthdays in the month of December.

Attorney Ingemunson addressed the Board with the Attorney's Report. Attorney Ingemunson presented to the Board for approval, Ordinance No. 870 and Resolution No. 957 Adopting the Policy Prohibiting Sexual Harassment.

10169

It was moved by Trustee Funkey, seconded by Trustee Heriaud, put to vote and unanimously carried that Resolution No. 957 authorizing Ordinance No. 870, Adopting Policy Prohibiting Sexual Harassment be approved as written and add to January 17, 2018 Board Meeting Agenda to discuss by the Board of Trustees.

PASSED by the Board of Trustees of Fox Metro Water Reclamation District this 20^h Day of December 2017, by a roll call vote of 5 to 0.

Attorney Gregg Ingemunson presented to the Board for their approval of Resolution No. 956 and Ordinance No. 869 Adopting and Enacting a New Code Book for Fox Metro Water Reclamation District.

10170

It was moved by Trustee Funkey, seconded by Trustee Heriaud, put to vote and unanimously carried that Resolution No. 956 authorizing Ordinance No. 869, Adopting and Enacting a New Code Book for Fox Metro Water Reclamation District be approved as written.

PASSED by the Board of Trustees of Fox Metro Water Reclamation District this 20^h Day of December 2017, by a roll call vote of 5 to 0.

10171

Mr. Philippe Moreau addressed the Board with the Engineer's Report. Mr. Moreau requested approval of Partial Payment No. 24 to River City Construction, Inc., in the amount of \$3,502,593.78 for South Waste Water Treatment Facility Project. It was moved by Trustee Funkey seconded by Trustee Heriaud, put to vote and unanimously carried that payment be made in the amount of \$3,502,593.78 to River City Construction, Inc., for work completed on South Waste Water Treatment Facility Project.



10172

Mr. Moreau requested approval of Partial Payment No. 11 to Whittaker Construction, Inc., in the amount of \$211,480.38 for Building G Improvements Project. It was moved by Trustee Funkey seconded by Trustee Heriaud, put to vote and unanimously carried that payment be made in the amount of \$211,480.38 to Whittaker Construction, Inc., for work completed on Building G Improvements Project.

10173

Mr. Moreau requested approval of Partial Payments No. 8 to R.C. Wegman Construction, in the amount of \$352,225.00 for Building W Water System Improvements Project. It was moved by Trustee Funkey seconded by Trustee Heriaud, put to vote and unanimously carried that payment be made in the amount of \$352,225.00 to R.C. Wegman Construction, for work completed on Building W Water System Improvements Project.

10174

Mr. Moreau requested approval of Partial Payments No. 6 to R.J. O’Neil, Inc., in the amount of \$128,304.00 for Building K Odor Control Project. It was moved by Trustee Funkey seconded by Trustee Heriaud, put to vote and unanimously carried that payment be made in the amount of \$128,304.00 to R.J. O’Neil, Inc., for work completed on Building K Odor Control Project.

10175

Mr. Moreau requested approval of Partial Payments No. 4 to Frank Marshall Electric, in the amount of \$12,240.00 for Sugar Grove Pump Station Generator Replacement Project. It was moved by Trustee Funkey seconded by Trustee Heriaud, put to vote and unanimously carried that payment be made in the amount of \$12,240.00 to Frank Marshall Electric, for work completed on Sugar Grove Pump Station Generator Replacement Project

10176


Mr. Moreau requested approval of Partial Payments No. 3 to Whittaker Construction, Inc., in the amount of \$119,124.00 for Clarifier D3 Mechanism Replacement and Slab Repair. It was moved by Trustee Funkey seconded by Trustee Heriaud, put to vote and unanimously carried that payment be made in the amount of \$119,124.00 to Whittaker Construction, Inc., for work completed on Clarifier D3 Mechanism Replacement and Slab Repair Project.

10177

Mr. Moreau requested approval of Partial Payments No. 1 to Whittaker Construction, Inc., in the amount of \$21,551.40 for North Plant Improvement Project. It was moved by Trustee Funkey seconded by Trustee Heriaud, put to vote and unanimously carried that payment be made in the amount of \$21,551.40 to Whittaker Construction, Inc., for work completed on North Plant Improvement Project.

10178

Mr. Moreau requested approval of Partial Payments No. 1 to Dahme Mechanical Industries, Inc., in the amount of \$6,750.000 for Chlorination Improvements – Contract 3 Project. It was moved by Trustee Funkey seconded by Trustee Heriaud, put to vote and unanimously carried that payment be made in the amount of



\$6,750.00 to Whittaker Construction, Inc., for work completed on Chlorination Improvements – Contract 3 Project.

10179

Mr. Moreau requested approval of Partial Payments No. 1 to Lite Construction, in the amount of \$4,387.50 for Building RAS Wet Well Improvements Project. It was moved by Trustee Funkey seconded by Trustee Heriaud, put to vote and unanimously carried that payment be made in the amount of \$4,387.50 to Lite Construction, for work completed Building KAS Wet Well Improvements Project.

In the Manager's Report, Manager Murth requested the Board to approve the 2018 Board meeting Dates.

10180

It was moved by Trustee Funkey seconded by Trustee Childress, put to vote and unanimously carried that the Board Meeting dates for 2018 be approved as submitted.

10181

Manager Muth requested an Executive Session be held to discuss personnel and any related matters. It was moved by Trustee Funkey, seconded by Trustee Heriaud, put to vote and unanimously carried that at the conclusion of Regular Session and New Business of today's meeting, we will temporarily adjourn for an Executive Session

In New Business, Trustee Childress said the District should be receiving a check soon from ComEd in the amount of \$120,000.00 for the over charge from Oswego.

Also in New Business, Jimmie Delgado thanked Dan Vargas for his work in improving technologies at the District. Dan updated the phone system and has made some improvements to our website. Trustee Sotir said the reason for improving the website is to make it more user friendly and simpler to navigate.

Operations Supervisor Joel Ilseman reported the plant is running well.

10182

With no New Business to come before the Board, it was moved by Trustee Funkey, seconded by Trustee Heriaud, put to vote and unanimously carried that this meeting be adjourned for Executive Session.

Meeting temporarily adjourned at 10:55 A.M


The Regular Board Meeting Reconvened at 12:01 A.M

10183

It was moved by Trustee Funkey, seconded by Trustee Heriaud, put to vote and unanimously carried that the Executive Meeting Minutes of June 21, 2017 to November 15, 2017 be approved as recommended by Manager Muth.

10184

It was moved by Trustee Funkey, seconded by Trustee Heriaud, put to vote and unanimously carried to approve the recommendations of the committee with regard



to Manager Muth's pay increase as proposed in Executive session and his eligibility for the efficiency incentive bonus.

10185

It was moved by Trustee Funkey, seconded by Trustee Heriaud, put to vote and unanimously carried to approve the annual wage increases for all union and non-union employees.

There were no further decisions made in Executive Session.

10186

With no other business to come before the Board, it was moved by Trustee Sotir, seconded by Trustee Funkey, put to vote and unanimously carried that this meeting be adjourned.

Meeting adjourned at 12:06 P.M.