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Fox Metro Water Reclamation District Engineering Department Submittal Requirements

Subdivisions/Sewer Extensions

All submittal information shall be made via email in electronic format (PDF) to:
submittals@foxmetro.org - No paper/hard copies shall be accepted for review.

Contact us to determine whether or not the area requiring sanitary sewer service has been formally annexed into the limits of Fox Metro Water Reclamation District.

PLANS:

- To provide more timely reviews, please incorporate our “pre-review checklist” comments for subdivisions and sewer extensions into the initial plan submittal. Our review cannot proceed until we have confirmed that this has been done. Please include a copy of this list showing items “completed” or “n/a”.
- Submit signed and sealed civil plans, complete with all required plan and profile sheets, Fox Metro W.R.D. Manhole/Sewer Pipe Specifications, General Notes, Contractor Notice and details in PDF format. For complete access of all required information, please visit our web site at: www.foxmetro.org/business/engineering/
- Submit a Final Plat of Subdivision.

I.E.P.A.:

- All public sanitary sewer extensions require a permit from the I.E.P.A.’s Division of Wastewater Pollution Control (WPC-PS-1 & A/B). *The District signs these applications last.* We recommend that the engineer contact us so we may assist with assigning the proper areas on said applications for each organization to sign. To avoid delays in starting construction of public sewers, please begin processing these applications as soon as possible.
- The project engineer shall research and provide the District with an accurate *service area map. The immediate and ultimate areas (as confirmed by the District and applicable municipality) to be served needs to be indicated clearly and separately. Prior to submitting plans for any public sanitary sewer extension, we recommend contacting the city, village or their consultant to inquire about this.

*The accuracy of this map is very important to the design of this, as well as to the upstream (if applicable) sanitary sewer system. All project engineers shall submit a formal evaluation of the upstream area to be serviced, complete with a map and written evaluation addressing the following topics:

- Acreage to be served (immediate and ultimate)
- Population equivalent of the immediate and ultimate areas to be served.
- Verify that the invert of the furthest proposed upstream manhole to service the ultimate area is adequate to serve the future tributary/upstream area.
- Diameter of proposed public sewer(s) needs to be sized to serve the tributary area(s).
- Contact information for the person spoken to with the governing municipality or municipal consultant.